

Contingency plan Wedholms AB due to the Coronavirus, Covid-19

Dear Customer,

We are in a situation that is rapidly changing, and it is difficult to predict the consequences.

In order to minimize the risks to you and our staff and to ensure, to the best possible extent, continued ability to deliver products and services we have made the following guidelines and decisions.

Hygiene

- All employees have been informed of the guidelines set by public health organizations.
- Employees with even minor symptoms of a cold, sore throat or fever, should notify their immediate manager and then work from home until they are symptom free.
- Employees who have visited high-risk countries or been in contact with someone infected should notify their immediate manager and then work from home for 14 days.

Travel

- All international business trips are kept to an absolute minimum. Any trips must be approved by the CEO.
- No business trips to high risk areas are allowed. The areas today include Italy, Tyrol, South Korea, China and Iran. We are closely monitoring the Swedish governments recommendations for travel.

Meetings

- Participation in major meetings, events, fairs and conferences must be minimized and approved by the CEO in each case.
- Visits to our offices are minimized. All meetings that can take place through other media should do so. If the task requires a physical meeting, visitors to our units must be able to state where they have been for the last 14 days before a visit. In the case of visits to high-risk countries or extensive other travel during the period, the meeting should nevertheless take place by telephone or teams/skype instead of physically.
- Meetings with you as customer will continue and if you wish the meeting to take place physically, it is important that your and our internal guidelines on travel, visits and hygiene are met.

- Our service staff will continue to be active and available, given that your and our guidelines on travel, visits and hygiene are met.

Supply chain and deliveries

- We are closely following developments in our product supply chain and are building safety stock to ensure deliveries on time.

We will keep you updated if changes in the above should happen. We are following all the guidelines set by Public Health Agency recommendation.

So, the next time if we meet during this time of restrictions, we will probably not shake hands but say hello.

Best Regards

Alexander Subotin
CEO